

BOARD OF COUNTY COMMISSIONERS, WASHOE COUNTY, NEVADA

TUESDAY

2:00 P.M.

JANUARY 11, 2005

PRESENT:

Bonnie Weber, Vice Chairman
Jim Galloway, Commissioner
David Humke, Commissioner
Bob Larkin, Commissioner
Pete Sferrazza, Commissioner

Amy Harvey, County Clerk
Katy Singlaub, County Manager
Melanie Foster, Legal Counsel

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

05-03 AGENDA

In accordance with the Open Meeting Law, on motion by Commissioner Larkin, seconded by Commissioner Humke, which motion duly carried, Vice Chairman Weber ordered that the agenda for the January 11, 2005 meeting be approved with the following changes: **Delete** Item 8G(2), an agreement between Washoe County and Shipman, LLC concerning lobbyist services from January 24, 2005 to June 22, 2005, and Item 15A, recommendation to award design contract for Incline Village Library Renovation to Lundahl & Associates.

05-04 ELECTION OF CHAIRMAN

Commissioner Sferrazza nominated Commissioner Weber to serve as Chairman. Commissioner Galloway seconded the motion. On motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried, the nominations were closed.

The Board then unanimously elected Commissioner Weber as Chairman of the Board of County Commissioners. Chairman Weber assumed the gavel.

05-05 ELECTION OF VICE CHAIRMAN

Commissioner Humke nominated Commissioner Larkin to serve as Vice Chairman. Commissioner Sferrazza nominated Commissioner Galloway. Chairman Weber closed the nominations.

On motion by Commissioner Galloway, seconded by Commissioner Sferrazza, which motion duly carried, Commissioner Larkin was unanimously elected as Vice Chairman of the Board of County Commissioners.

Chairman Weber presided over the meeting as follows:

Bonnie Weber, Chairman
Bob Larkin, Vice Chairman
Jim Galloway, Commissioner
David Humke, Commissioner
Pete Sferrazza, Commissioner

05-06 PUBLIC COMMENTS

Robert Cameron, Reno resident, asked the Commissioners to make no changes concerning public comments.

Roger Edwards, Golden Valley resident, remarked on the development process in Washoe County, and he stressed his neighborhood should have been noticed concerning utilities that were to be installed in their area.

Sam Dehne, local resident, discussed his lawsuit with the Airport Authority and their demand for him to pay \$67,000 because they declared his case frivolous.

Susan Seidl, Sparks resident, inquired about a letter sent to Tom Gadd, Public Works Director, and why no response had been received. County Manager Katy Singlaub noted the response had been drafted and it would be sent again. Chairman Weber stated Mr. Gadd had seen the letter and was taking action.

Patricia Axelrod, area citizen, commented on the County's failure to properly take care of the snow. She confirmed it would be a disservice to the County to curtail citizen input at meetings.

Gary Schmidt, Washoe County resident, offered his history of pursuit of public records, and he declared himself an expert on public record laws.

Neal Cobb, local resident, complimented the County on the snow removal efforts, and he thanked the Commissioners for their service.

COMMISSIONERS'/MANAGER'S ANNOUNCEMENTS

Commissioner Galloway requested management distribute a copy to all Commissioners of an update he received from Community Development concerning the Washoe County Planning Commission special use permit for the Silver Lake transmission line.

Commissioner Sferrazza said the Board was not intending to have less public comment and less work, but the aim of the discussion at the January 3, 2005 retreat was to support expediting the meetings. He suggested a retreat be held in the Chambers and be presented in a public hearing format to give citizens the ability to participate as they do at these meetings. He requested a review of the garbage collection contract, and he asked the County Manager to appoint a staff member to supervise the contract. He asked that it be confirmed if Waste Management would be crediting customers whose garbage was not picked up for a whole week.

County Manager Katy Singlaub clarified that John Berkich, Assistant County Manager, was the point of contact for Waste Management. She said she would request he look into the credit for customers.

Commissioner Humke noted he was receiving calls about garbage collection, and he offered solutions for citizens. He referenced an e-mail from Kathy Carter, Community Relations Director, concerning the positive news on the snow removal. Commissioner Humke acknowledged his attendance at Mills Lane Day on December 28, 2004 and mentioned many who attended to honor Mills Lane.

Commissioner Larkin stated at the retreat on January 3, 2005 the Commissioners had requested the County Clerk instigate a time study motion on how the Board spends their time by going back six months for the obligation of the time on the agenda and to carry it forth for the next thirty days.

Commissioner Galloway requested information on the Emergency Operation Center (EOC), and he asked if transportation could be arranged for people through the EOC who need to get to work and cannot because their streets are impassable.

Ms. Singlaub explained there was a backlog of 850 requests for services primarily from elderly and disabled people who have medical or other life threatening needs that require assistance. She said the capacity in the system does not provide transportation to work, and she noted there were private contractors who could assist people. She added the plowing of residential streets would begin today.

Chairman Weber reported residents from Verdi/Mogul have requested a workshop in February to include Nevada Department of Transportation, Regional Transportation Commission, City of Reno, and Washoe County Roads Department to discuss the issues of roads in the area. She requested an agenda item to look into parking at the Pioneer site.

Ms. Singlaub explained there is a master plan regarding the Pioneer site that has been reviewed by the Board, and staff would provide an update and review of the project. She noted the Pioneer site was currently being used as a staging area for the construction of the Mills Lane Justice Center. Commissioner Galloway asked that the

September 11th Memorial be considered in the review of the plan, and Ms. Singlaub concurred.

Ms. Singlaub acknowledged employees and volunteers who had worked on the snow removal and problems presented due to the storms.

05-07 MINUTES

On motion by Commissioner Sferrazza, seconded by Commissioner Humke, which motion duly carried, Chairman Weber ordered that the minutes of the regular meeting of December 14, 2004 be approved.

05-08 REAPPOINTMENT – LIBRARY BOARD OF TRUSTEES

On motion by Commissioner Sferrazza, seconded by Commissioner Humke, which motion duly carried, Chairman Weber ordered that Lucille Adin be reappointed to the Washoe County Library Board of Trustees with a term from July 1, 2004 to June 30, 2008.

05-09 BUDGET AMENDMENT - FY 2004/05 – SAFE DRINKING WATER PROGRAM – HEALTH

Upon recommendation of Pamela Fine, Health Analyst, through Eileen Coulombe, Administrative Health Services Officer, on motion by Commissioner Sferrazza, seconded by Commissioner Humke, which motion duly carried, Chairman Weber ordered that an amendment to the District Health Department Fiscal Year 2004/05 Safe Drinking Water Program budgets in the amount of \$568.29 in both revenue and expenses be approved. It was further ordered that the Finance Department be directed to make the following budget adjustments:

ACCOUNT NUMBER	DESCRIPTION	AMOUNT OF INCREASE/ (DECREASE)
2002-IO-10017-431100	Federal Revenue	\$ 4,188.00
2002-IO-10017-701110	Base Salaries	\$ 3,485.00
10017-705210	Retirement	\$ 653.00
10017-705230	Medicare	\$ 50.00
	Total Expenditures 10017	\$ 4,188.00
2002-IO-10018-431100	Federal Revenue	\$ (3,619.71)
2002-IO-10018-701110	Base Salaries	\$(42,192.98)
10018-701120	Part Time Salaries	\$ 16,640.00
10018-701125	Seasonal Salaries	\$ 2,862.21
10018-701412	Salary Adjustment	\$ 28,140.17

10018-705210	Retirement	\$ (8,544.08)
10018-705230	Medicare	\$ (525.03)
	Total Expenditures 10018	\$ (3,619.71)
	Net Total Amendments	\$ 568.29

It was also order that the creation of one .40 FTE position (up to 16 hours per week) with no benefits (PC# TBD), as classified by the Job Evaluation Committee, be approved.

05-10 GRANT SUBMISSIONS – STATE OF NEVADA – COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING

Upon recommendation of Gabrielle Enfield, Grants Administrator, through John Slaughter, Management Services Director, on motion by Commissioner Sferrazza, seconded by Commissioner Humke, which motion duly carried, it was ordered that the submission of the Health Care Access for Low-Income Residents of Incline Village, the Structural/Wildland Interface Fire Pumper, and the Sun Valley Pedestrian Warning System grant proposals to the State of Nevada for Community Development Block Grant funding consideration be approved, and Chairman Weber be authorized to execute the documents upon receipt.

05-11 RECLASSIFICATIONS - PREMIUM PAY FOR CLASSIFICATIONS – HUMAN RESOURCES

Upon recommendation of Joanne Ray, Human Resources Director, through John Berkich, Assistant County Manager, on motion by Commissioner Sferrazza, seconded by Commissioner Humke, which motion duly carried, Chairman Weber ordered that the following reclassifications and premium pay for classifications as submitted through the job evaluation and classification process be approved.

Pay Grade Changes:

Job Class Title	Existing Pay Grade	New Pay Grade
EPI Center Director (formerly titled Public Heath Physician	W(Y)	W(Z)

Reclassification of Existing Positions:

Department	Current Position	Pay Grade	Recommended Job Class	New Pay Grade
District Health	Public Health Nurse II (2 positions)	O	Public Health Investigator I and II	K and L
Regional Parks and Open Space	Park Planning Project Coordinator	O	Park Planning Project Coordinator	Q

Sheriff	Office Support Specialist	H	Sheriff Support Specialist Supervisor-Field Services	J
Senior Services	Office Assistant II	E	Administrative Assistant I	K

05-12 HUMAN SERVICES CONSORTIUM – PER DIEM RATE FOR MEALS – MANAGEMENT SERVICES

Upon recommendation of Gabrielle Enfield, Grants Administrator, through John Slaughter, Management Services Director, on motion by Commissioner Sferrazza, seconded by Commissioner Humke, which motion duly carried, Chairman Weber ordered that the expenditure of the existing per diem rate for provision of meals for the Human Services Consortium staff during fiscal year 2004/05 meetings and retreats be approved.

05-13 PURCHASE - PREFABRICATED WATERBORNE RESTROOM - SIERRA SAGE GOLF COURSE – REGIONAL PARKS AND OPEN SPACE

Upon recommendation of Karen Mullen, Regional Parks and Open Space Director, through Michelle Poché, Assistant County Manager, on motion by Commissioner Sferrazza, seconded by Commissioner Humke, which motion duly carried, Chairman Weber ordered that the purchase of one prefabricated waterborne restroom for the Sierra Sage Golf Course in the amount of \$42,871 be approved. It was further ordered that the County's option to procure an additional prefabricated waterborne restroom building through December 31, 2005 from Restroom Facilities Corporation be acknowledged and that the Purchasing and Contracts Administrator be authorized to sign the necessary documents.

05-14 IRREVOCABLE AGREEMENT – RESTRICT PROPERTY – BARTLEY-ANDERSON REGIONAL PARK ADDITION – REGIONAL PARKS AND OPEN SPACE

Upon recommendation of Karen Mullen, Regional Parks and Open Space Director, through Michelle Poché, Assistant County Manager, on motion by Commissioner Sferrazza, seconded by Commissioner Humke, which motion duly carried, it was ordered that the Irrevocable Agreement to Restrict Property for the Bartley-Anderson Regional Park Addition (APN 040-152-01) be approved and Chairman Weber be authorized to execute the same upon presentation.

05-15

**RESOLUTION – POSTING OF SECURITY WITH PROTESTS OF
CONTRACTS – PUBLIC WORKS**

Upon recommendation of Roger Van Alyne, Capital Projects Division Director, through Tom Gadd, Public Works Director, on motion by Commissioner Sferrazza, seconded by Commissioner Humke, which motion duly carried, it was ordered that the following resolution be adopted and Chairman Weber be authorized to execute the same:

RESOLUTION

**A RESOLUTION AUTHORIZING THE DIRECTOR
OF THE PUBLIC WORKS DEPARTMENT TO
REQUIRE THE POSTING OF A BOND OR OTHER
SECURITY FROM A PERSON OR FIRM WHO
FILES A FORMAL WRITTEN PROTEST TO THE
AWARD OF A PUBLIC WORKS CONTRACT AND
OTHER MATTERS PROPERLY RELATING
THERETO**

WHEREAS, NRS 338.142 was enacted by the Nevada Legislature in 2003 and authorizes a person or firm who bids on a public works contract to file a notice of protest regarding the award of the contract; and

WHEREAS, NRS 338.142 further provides that the proper filing of such a protest operates as a stay of action in relation to the awarding of any contract until the Board of County Commissioners (the "Board") has made a determination on the protest; and

WHEREAS, NRS 338.142 further provides that a person or firm filing a protest may be required by the public body or its authorized representative to post a bond or other security equal to the lesser of twenty-five percent of the value of the protester's bid or \$250,000 to provide for the expenses of the county resulting from an unsuccessful protest; and

WHEREAS, in order to be able to most efficiently schedule and properly notice a meeting of the Board to duly consider the protest of a bidder, it is necessary that the director of the public works department be authorized to require the posting of a security pursuant to NRS 338.142(3);

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF
COUNTY COMMISSIONERS OF WASHOE COUNTY, NEVADA:**

1. The director of the public works department is authorized pursuant to the authority given to the Board by NRS 338.142 to require a person or firm who files a notice of protest regarding the award of a public works contract to post with

the county a security equal to the lesser of twenty-five percent of the value of the protester's bid or \$250,000.

2. The security required by Paragraph 1 may be any of the following: a bond of a good and solvent surety authorized to do business in Nevada, or a certificate of deposit containing an acknowledgment by a qualified financial institution that a sum of money has been received and a promise to pay a sum of money to Washoe County upon the occurrence of some specified event or default.

3. The security is required to be posted at the time of the filing of the notice of protest.

4. If a protest is upheld, the security must be returned to the person or firm who posted it. If the protest is rejected, a claim may be made against the security in an amount equal to the expenses incurred by Washoe County because of the unsuccessful protest. The Board hereby authorizes and directs all actions necessary or appropriate to effectuate the returning of the security or in making claims against it including, without limitation, signing of releases and the filing of suit.

5. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

6. This Resolution shall be in effect from and after its adoption.

**05-16 AWARD CONTRACT – OLD VERDI SCHOOL HOUSE
REHABILITATION – PUBLIC WORKS**

Upon recommendation of Roger Van Alyne, Capital Projects Division Director, through Tom Gadd, Public Works Director, on motion by Commissioner Sferrazza, seconded by Commissioner Humke, which motion duly carried, it was ordered that the design contract for the Old Verdi School House Rehabilitation be awarded to Hershenow + Klippenstein Architects in the amount of \$48,000 and Chairman Weber be authorized to execute the same upon presentation.

**05-17 AWARD CONTRACTS – 350 SOUTH CENTER STREET
BUILDING RENOVATIONS – PUBLIC WORKS**

Upon recommendation of Roger Van Alyne, Capital Projects Division Director, through Tom Gadd, Public Works Director, on motion by Commissioner Sferrazza, seconded by Commissioner Humke, which motion duly carried, it was ordered that the Mechanical Design Contract, in the amount of \$58,730, and the Electrical Design Contract, in the amount of \$39,100, for 350 South Center Street building renovations be awarded to CR Engineering and PK Electrical, Inc. respectively. It was further ordered that Chairman Weber be authorized to execute the same upon presentation.

**05-18 1996 WATER SERVICE TERRITORY BOUNDARY
ADJUSTMENTS – GOLDEN VALLEY AREA – WATER
RESOURCES**

Upon recommendation of Vahid Behmaram, Water Rights Supervisor, and Paul Orphan, Engineering Manager, through Steve Bradhurst, Water Resources Director, on motion by Commissioner Sferrazza, seconded by Commissioner Humke, which motion duly carried, Chairman Weber ordered that the adjustments to the 1996 water service territory boundaries between Washoe County and Truckee Meadows Water Authority for a parcel in the Golden Valley area (APN 082-512-32) be approved.

**05-19 1996 WATER SERVICE TERRITORY BOUNDARY
ADJUSTMENTS – STEAD AREA – WATER RESOURCES**

Upon recommendation of Vahid Behmaram, Water Rights Supervisor, and Paul Orphan, Engineering Manager, through Steve Bradhurst, Water Resources Director, on motion by Commissioner Sferrazza, seconded by Commissioner Humke, which motion duly carried, Chairman Weber ordered that the adjustments to the 1996 water service territory boundaries between Washoe County and Truckee Meadows Water Authority for a parcel in the Stead area (APN 086-030-08) be approved.

05-20 CORRECTION OF FACTUAL ERRORS - ASSESSOR

Upon recommendation of Jean Tacchino, Assistant Chief Deputy Assessor, on motion by Commissioner Sferrazza, seconded by Commissioner Humke, which motion duly carried, it was ordered that the following Roll Change Requests correcting factual errors and the Order directing the Treasurer to correct the errors be approved and Chairman Weber be authorized to execute the same:

Property Owner	ID No.	Amount	Roll
Reno Development Ltd	007-263-03	[-\$1,593.80]	2004 Secured
Robert G. & Lorna R. King	009-062-23	[-\$1,055.26]	2004 Secured
Kim K. Kengle, Tr.	009-120-26	[-\$842.61]	2004 Secured
C J Colligan Tr.	010-045-14	[-\$2,951.56]	2002 Secured
C J Colligan Tr.	010-045-14	[-\$2,923.45]	2003 Secured
C J Colligan Tr.	010-045-14	[-\$2,959.79]	2004 Secured
Karen D. Dennison, Tr.	011-214-24	[-\$1,808.63]	2001 Secured
Karen D. Dennison, Tr.	011-214-24	[-\$1,857.76]	2002 Secured
Karen D. Dennison, Tr.	011-214-24	[-\$1,840.12]	2003 Secured
Karen D. Dennison, Tr.	011-214-24	[-\$1,863.01]	2004 Secured
Donald A. Chang	023-131-45	[-\$324.64]	2004 Secured
John D. Holmgren, et al.	025-290-19	[-\$359.90]	2004 Secured
Helen Hecimovich	045-554-09	[-\$111.49]	2001 Secured
Helen Hecimovich	045-554-09	[-\$111.49]	2002 Secured
Helen Hecimovich	045-554-09	[-\$117.20]	2003 Secured

Helen Hecimovich	045-554-09	[-\$118.73]	2004 Secured
Vintage Homes, Inc.	047-062-14	[-\$475.15]	2004 Secured
Paul N. & Nicola J. Russo, Tr.	047-053-03	[-\$166.84]	2002 Secured
Paul N. & Nicola J. Russo, Tr.	047-053-03	[-\$165.66]	2003 Secured
Paul N. & Nicola J. Russo, Tr.	047-053-03	[-\$167.84]	2004 Secured
Jason & Debbie Schultz	076-402-22	[-\$40.75]	2002 Secured
Jason & Debbie Schultz	076-402-22	[-\$40.46]	2003 Secured
Jason & Debbie Schultz	076-402-22	[-\$40.86]	2004 Secured
Paul Sach, et al.	077-150-01	[-\$2,071.78]	2004 Supplemental (Improvements Only).
William I. & Beverly Morrison, Tr.	082-611-04	[-\$296.70]	2004 Secured
Judith Morrison, Tr.	122-124-21	[-\$13.60]	2001 Secured
Judith Morrison, Tr.	122-124-21	[-\$14.08]	2002 Secured
Judith Morrison, Tr.	122-124-21	[-\$14.03]	2003 Secured
Robert E. Barker, Tr.	125-523-05	[-\$190.50]	2001 Secured
Robert E. Barker, Tr.	125-523-05	[-\$197.28]	2002 Secured
Robert E. Barker, Tr.	125-523-05	[-\$197.23]	2003 Secured
Joan D. Daane	218-142-09	[-\$210.31]	2004 Secured
Gary & Sandra S. Elrod	230-070-03	[-\$168.45]	2004 Supplemental (Improvement Only).

**05-21 APPOINTMENT – INCLINE VILLAGE/CRYSTAL BAY CITIZEN
ADVISORY BOARD**

Commissioner Galloway acknowledged that other applications were being held for vacancies he anticipates would occur in June.

On motion by Commissioner Sferrazza, seconded by Commissioner Humke, which motion duly carried, Chairman Weber ordered that Rick McBurnett be appointed as an at-large representative to the Incline Village/Crystal Bay Citizen Advisory Board with a term from January 12, 2005 to June 30, 2006.

**05-22 CONTRACT – SBC NEVADA BELL – DIGITAL CENTREX
SERVICE – PURCHASING**

Upon recommendation of Michael Sullens, Senior Buyer, through John Balentine, Purchasing and Contracts Administrator, and Tom Gadd, Public Works Director, on motion by Commissioner Sferrazza, seconded by Commissioner Humke, which motion duly carried, Chairman Weber ordered that joining on a State of Nevada contract with SBC Nevada Bell for the continued provision of Digital Centrex Service (DCS) at the rate of \$13.72 per line per month for an estimated total of \$119,364 be approved and the Purchasing and Contracts Administrator be authorized to execute the same. It was noted Washoe County currently has approximately 725 DCS lines provided by SBC.

05-23

**ACCEPTANCE OF GRANTS – STATE OF NEVADA – REGIONAL
TRANSPORTATION COMMISSION**

Upon recommendation of Marietta Bobba, Senior Services Director, through John Berkich, Assistant County Manager, on motion by Commissioner Sferrazza, seconded by Commissioner Humke, which motion duly carried, Chairman Weber ordered that grants and supplemental grant awards from the State of Nevada and the Regional Transportation Commission be accepted. It was further ordered that the creation of two part-time benefits-eligible positions be approved and the Finance Department be directed to make the following appropriate budget adjustments:

REVENUES

Account Number	Description	Amount of Increase
10086-431100 (Adult Day Care)	Federal Revenue	\$ 29,668
10092-431100 (NFCS)	Federal Revenue	\$ 47,227
10088-431100 (Homemaker)	Federal Revenue	\$ 38,510
10210-431100 (Home Meals)	Federal Revenue	\$ 31,143
10205-431100 (Congregate Meals)	Federal Revenue	\$ 11,321
19007-431100 (Nutri Equip)	Federal Revenue	\$ 35,000
10165-431100 (NSIP)	Federal Revenue	\$ 30,909
10265-431100 (Nutri Equip)	Federal Revenue	\$ 14,922
10208-433300 (RTC)	Local Contributions	\$ 16,000
10440-433300 (RTC-Incline)	Local Contributions	\$ 4,000
	Total	\$258,700

EXPENDITURES

Account Number	Description	Amount of Increase
10086-701110 (Adult Day Care)	Base Salaries	\$ 29,668
10092-701110 (NFCS)	Base Salaries	\$ 47,227
10088-701110 (Homemaker)	Base Salaries	\$ 30,000
10088-710100 (Homemaker)	Professional Services	\$ 8,510
10110-710592 (Home Meals)	Nutrition Program	\$ 8,679
10110-701110 (Home Meals)	Base Salaries	\$ 22,464
10109-710592 (Congregate Meals)	Nutrition Program	\$ 11,321
19007-781004 (Nutri Equip)	Equipment > \$10,000	\$ 35,000
10165-710592 (NSIP)	Nutrition Program	\$ 30,909
10265-781004 (Nutri Equip)	Equipment > \$10,000	\$ 14,922
10208-710100 (RTC)	Professional Services	\$ 4,000
10208-710205 (RTC)	Repairs/maintenance	\$ 4,000
10208-710391 (RTC)	Fuel & Lube	\$ 8,000
10440-710400 (RTC-Incline)	Payments to other agencies	\$ 4,000
	Total	\$258,700

05-24 **FURNITURE PURCHASE – SPANISH SPRINGS LIBRARY –
PUBLIC WORKS**

Upon recommendation of Roger Van Alyne, Capital Projects Division Director, through Tom Gadd, Public Works Director, on motion by Commissioner Sferrazza, seconded by Commissioner Humke, which motion duly carried, Chairman Weber ordered that the furniture purchase for the new Spanish Springs Library, utilizing an existing State of Nevada contract with Machabee Office Environments, in the amount of \$200,000 be approved. It was noted the total cost is approximate as the quantities may change slightly upon final ordering. It was further ordered that the Public Works Director be authorized to purchase additional furniture requirements through the duration of the project and any subsequent renewals of the State of Nevada contract (Proposal #6673 expiring 7/31/05), which the County has been utilizing pursuant to the joinder provisions of NRS 332.195. It was further noted that some of the purchases may be in excess of \$25,000.

05-25 **SOLE SOURCE DESIGNATION – ACTION ELECTRIC – WATER
RESOURCES**

Upon recommendation of John Collins, Utility Services Division Manager, through Steve Bradhurst, Water Resources Director, on motion by Commissioner Sferrazza, seconded by Commissioner Humke, which motion duly carried, Chairman Weber ordered that the continued sole source designation of Action Electric for preventive maintenance, repair and replacement, and emergency electrical service for the Water Resources Department's sewer, water, and reclaimed water facilities be approved.

05-26 **AMENDMENT – INTERA CONTRACT – CENTRAL TRUCKEE
MEADOWS REMEDIATION DISTRICT PROGRAM – WATER
RESOURCES**

Upon recommendation of Chris Benedict, Remediation District Program Manager, and Jeanne Ruefer, Water Resources Planning Division Manager, through Steve Bradhurst, Water Resources Director, on motion by Commissioner Sferrazza, seconded by Commissioner Humke, which motion duly carried, it was ordered that an amendment to the INTERA Contract for Services, in support of the Central Truckee Meadows Remediation District Program in the amount of \$170,000, be approved and Chairman Weber be authorized to execute the same.

05-27 **DECLARATION OF A STATE OF SNOW EMERGENCY –
COUNTY MANAGER**

Upon recommendation of Aaron Kenneston, Emergency Management Administrator, through John Slaughter, Management Services Director, on motion by Commissioner Sferrazza, seconded by Commissioner Humke, which motion duly carried,

Chairman Weber ordered that a Declaration of a State of Snow Emergency by the County Manager on December 31, 2004 be ratified.

REOPEN PUBLIC COMMENTS

On motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, Chairman Weber ordered that public comments be reopened, with a two-minute time limit, on Item 8G(2) concerning an agreement between Washoe County and Shipman, LLC, which had been pulled from the agenda.

Sam Dehne, Reno resident, said it was wrong to pull the item from the agenda and not allow three minutes of public comment. He announced he would file a complaint, and he spoke against the contract with Shipman, LLC.

Gary Schmidt, Washoe County resident, stated it was not permissible to pull an item without allowing public comment. He said in-house employees should be used to fill the position. He confirmed he would be filing an Open Meeting Law violation because he was only allowed two minutes to speak.

County Manager Katy Singlaub clarified the Board frequently exercises its right to pull items from the agenda, and the public could speak on the topic under public comments.

Later in the meeting, on motion by Commissioner Humke, seconded by Commissioner Larkin, which motion duly carried, Chairman Weber ordered that the item be reopened again and letters were read into the record from Juanita Cox, Glade Hall, and Daniel and Virginia Salerno, which were placed on file with the Clerk.

05-28 SPANISH SPRINGS FLOODPLAIN DETENTION FACILITY – EMINENT DOMAIN PROCEEDINGS - WATER RESOURCES

County Manager Katy Singlaub stated the owner of the property contacted the County and requested an additional opportunity to negotiate. Melanie Foster, Legal Counsel, explained staff could re-mail notices and place the item on the last agenda in February if the Board wished to continue the matter.

Commissioner Larkin commented the property owner appears to be a willing seller and to initiate this process could send a negative message. He stated he did not want to see the project delayed unduly, and he stressed the importance of dealing with willing sellers.

Commissioner Galloway said, if the same situation stands on February 22, 2005, it would still be possible to negotiate with the property owners; and the message would have been sent that the County tried to settle it beforehand.

Commissioner Sferrazza asked for clarification from staff concerning the earliest date for the hearing, whether it would impact the improvements and costs to citizens, and if the owner was a willing seller.

Steve Bradhurst, Water Resources Director, confirmed the property owner had contacted staff indicating he would like to negotiate. Mr. Bradhurst said it would be important to watch the schedule because the piece of property is critical, and staff does not want to move forward with the construction of the project until the property is tied down. He noted delays would impact the community because residents are paying a monthly fee for the project; however, hearing the item on February 22, 2005 would not set the project back immeasurably.

Commissioner Galloway inquired if the County was constrained to pay appraised value for these properties when they are acquired. Ms. Foster explained the property has been appraised and the appraisal would be updated. She stated if the County went forward with the condemnation, the County would be depositing that appraised value with the Court immediately to allow the County to have right of entry. Ms. Foster noted that would not lock in that value, but it would place the County in the position in the condemnation proceeding to discuss appraised value with the property owner. She confirmed, if it was settled by negotiation, a higher price than the appraised value could be established. Commissioner Galloway said he hoped this would be a serious negotiation and not a way to facilitate an inordinate price demand on the property.

On motion by Commissioner Larkin, seconded by Commissioner Sferrazza, which motion duly carried, Chairman Weber ordered that the resolution authorizing proceedings for acquisition, by eminent domain, of a portion of APN 089-460-03 for a flood control channel, be continued to the meeting of February 22, 2005.

**05-29 REAPPOINTMENT/APPOINTMENT – ORGANIZATIONAL
EFFECTIVENESS COMMITTEE**

County Manager Katy Singlaub explained the Board desired to keep the number of members on the Organizational Effectiveness Committee (OEC) at 15. She said the 15th member was intended to be a representative from the bargaining units of the County, and staff would ask them again to participate.

Commissioner Galloway requested the possibility of further appointments to the OEC be discussed when the item comes before the Board in the future.

Ms. Singlaub informed the Board several people were interested in serving on the committee, and Commissioner Humke stated he has recommendations to offer to fill the vacancy in his District.

On motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried, Chairman Weber ordered that Mike Robinson be reappointed and Gene Brockman be appointed as Commission Appointees to the OEC

with terms to expire December 31, 2007. It was further ordered that the number of members of the OEC remain at 15.

05-30 **AGREEMENT – PIONEER PARKWAY HOLDING COMPANY, LLC – PROVISION OF WATER SERVICE – WATER RESOURCES**

Steve Bradhurst, Water Resources Director, explained this was a water service agreement to provide water service to developments; and, in this case, two developments in the South Truckee Meadows that would be served by the South Truckee Meadows water treatment plant when it comes online. He added this agreement also provides financial assurance in the event that the interim wholesale agreement established with the Truckee Meadows Water Authority is triggered.

In response to Commissioner Sferrazza, Mr. Bradhurst said there was only one other agreement like this, and it was the Ryder Homes Agreement that came to the Board on December 21, 2004. He noted the agreements were the same.

Upon recommendation of Mr. Bradhurst, and Madelyn Shipman, Assistant District Attorney, on motion by Commissioner Humke, seconded by Commissioner Sferrazza, which motion duly carried, it was ordered that the water service agreement between Washoe County and Pioneer Parkway Holding Company, LLC, concerning provision of water service for 703 lots in two subdivision projects in the South Truckee Meadows, be approved and Chairman Weber be authorized to execute the same.

3:30 p.m. The Board recessed.

4:00 p.m. The Board reconvened with all members present.

05-31 **SEWER SYSTEM HOOK UP REGULATIONS – REQUESTED CHANGES - DISTRICT BOARD OF HEALTH**

Neal Cobb, Golden Valley resident, stated his concern was that, before there would be a forced hook up to municipal sewer, the option to utilize the secondary septic area and leach field would remain. He requested safeguards be directed from the Commission to Mr. Coulter and the District Health Department in this regard. Mr. Cobb said he has 60 trees on his property; and, if he were forced on to the municipal sewer, he would also have to convert to metered water, as it comes in a tandem installation. He noted that keeping a property looking decent on metered water would be a major concern for the property owners.

Roger Edwards, Golden Valley resident, said a lot of the leach fields were put in during the 1970's, and they may not be up to current standards from a construction standpoint. He acknowledged a large section of the homes in the development could be close to the crisis stage, and he noted his concerns about additional nitrates being added to the ground water. Mr. Edwards explained if the nitrate levels reach a critical stage,

even with the recharge program, the whole development may not have the option of moving to an alternate system and could be forced by the State to go to community provided systems. Mr. Edwards declared he was concerned that there was no sampling process regarding nitrate levels, and he requested the implementation of a process where problem areas could be identified in the County and additional attention be given to prevent major problems.

Gary Schmidt, Washoe County resident, stated he generally supports movement towards the elimination of septic systems and the installation of municipal sewer systems. He said he was disturbed with one provision of the current law, and he outlined his concerns.

Doug Coulter, Senior Engineer, Environmental Health Services Division, explained that, according to the regulations, a permit to repair, alter, extend or construct a septic system cannot be issued if a community sewer is available. He summarized the three criteria for availability, which were outlined in the resolution entitled, "Sewage, Wastewater and Sanitation regulations," which was placed on file with the Clerk. Mr. Coulter said the sampling program was deleted from the data center because realtors and property owners did not want to have quality standards applied to their wells. These parties were afraid if they did not meet the nitrate standard, they would not be able to sell their property. He added the sampling program was made voluntary; and, since then, the Health Department has not received a single water quality report for a loan. He concluded the voluntary response has not been productive.

In response to Commissioner Sferrazza, Mr. Coulter explained any property owner has the right to apply for a variance to the District Board of Health if they cannot comply or do not want to comply with the regulations. He clarified there is a mechanism for flexibility if the property owner wanted to repair their disposal field instead of hooking to the community sewer.

Commissioner Galloway inquired if most of the failures are due to ground saturation, and Mr. Coulter concurred. Commissioner Galloway asked if it was correct that a property owner would have to go onto municipal water if a septic system fails. Mr. Coulter stated it would depend on the water rights for the area.

Commissioner Sferrazza asked Mr. Edwards if his complaint was that the County approved the sewer line being installed in Golden Valley Road without notice to the homeowners who live along the road, and Mr. Edwards agreed. He confirmed 30 to 40 homes would possibly be affected. Commissioner Sferrazza inquired if Mr. Edwards would like the County to amend the ordinance to that effect, and Mr. Edwards assented.

Commissioner Galloway requested staff explore the water connection requirement, and the policies of the Truckee Meadows Water Authority and the State Engineer in that regard. He asked staff to look into the easement situation to see if both front and back lots would have to hook up, and what the cost would be compared to the digging of an actual leach field.

Chairman Weber requested staff examine the notification requirements that would allow property owners to be informed.

County Manager Katy Singlaub commented staff would consider the suggestions of Mr. Edwards concerning the identification of problem areas in the County where the conflicts may occur in the future.

On motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried, Chairman Weber ordered that staff be directed to address the concerns expressed, including the availability of the sewer system and whether an amendment would be appropriate, and if water dedication is a requirement. It was further ordered that the Commission appointee to the District Board of Health take this issue to the Board and request that they address these concerns. It was noted these would be options for management staff to investigate.

Commissioner Sferrazza asked that the report given to the Board be forwarded to Mr. Edwards and Mr. Cobb and they be advised of future information on the subject.

05-32 ANNIE E. CASEY FOUNDATION GRANT - JUVENILE SERVICES

Leonard Pugh, Juvenile Services Director, explained how the award of the grant occurred for Juvenile Services. He said he was grateful for the support received to this point, and he mentioned the members of the stakeholder group involved with the process.

In response to Commissioner Galloway, Mr. Pugh clarified the money does not pay for direct services. It pays for the technical assistance to learn how other jurisdictions have been successful. Mr. Pugh noted part of the process would be to evaluate existing programs and to study the effectiveness of those as they serve as an alternative to detention. He said, based on the results of the evaluation, it would be determined whether or not to make revisions to programs or add new programs.

Commissioner Humke disclosed that he works for the National Council of Juvenile and Family Court Judges, which receives a grant from the Annie E. Casey Foundation for this particular program, the Juvenile Detention Alternatives Initiative. He said he was not paid directly from the grant from those funds. He recognized that only a handful of agencies in the Country have benefited from the program, and he complimented Mr. Pugh for his leadership and the staff of Juvenile Services.

Upon recommendation of Mr. Pugh, on motion by Commissioner Larkin, seconded by Commissioner Humke, which motion duly carried, Chairman Weber ordered that the three year Annie E. Casey Foundation Grant, in the amount of \$100,000 per year, to be used to create an Administrative Assistant II position, to be evaluated by the Job Evaluation Committee, be approved and the Budget Division be directed to make the

appropriate budget adjustments. It was further ordered that a letter be prepared and signed by the Chairman to thank the Annie E. Casey Foundation and a copy be sent to John Rhodes, Legal Counsel.

Revenue (per year)

Internal Order	Account Name	Account Number	Amount
20260	Annie E. Casey	484000	\$100,000

Expenditures (per year)

20260	Salary	70110	\$ 50,000
20260	Medicare	705230	\$ 725
20260	Retirement	705210	\$ 10,125
20260	Health Insurance	705110	\$ 5,000
20260	Computer	711504 (one time only)	\$ 1,750
20260	Printing	710502	\$ 2,300
20260	Office Supplies	710350	\$ 4,600
20260	Travel	711210	\$ 15,375
20260	Training	710509	\$ 5,125
20260	Indirect Costs	710300	\$ 5,000

05-33 BILL NO. 1439 - AMENDING WCC CHAPTER 25 – BUSINESS LICENSE CODE

Commissioner Galloway questioned where the numbers came from on the schedule for rental properties, as the proposed fee was twice the amount set in the City of Reno.

Bob Webb, Community Development Planning Manager, explained \$100,000 was chosen as a mid-range. Both the Cities of Reno and Sparks treat residential properties differently. He said the Board directed staff to follow the Reno example where a business license would be required only for multiple residential dwelling units on one parcel of land. In response to Commissioner Galloway, Mr. Webb clarified that for residential property the dwelling units have to be on one single parcel. There could be ten individual residential properties being rented and under the proposed rules it would not be required to obtain a business license; however, if there were ten residential units on one parcel, then it would be required to obtain a license. Commissioner Galloway agreed that was consistent, except for the fee.

In response to Commissioner Sferrazza, Mr. Webb explained each business license has to be specific to the location of the business.

Commissioner Larkin asked if there were discussions with the Realtor Board related to this particular issue, and Mr. Webb said he had not had any discussions with the Board.

Commissioner Humke stated he wanted the ordinance to be fair and harmonized with the Cities of Reno and Sparks. Commissioner Galloway said he was satisfied with the way the fees would be charged in keeping with the Cities.

Commissioner Larkin commented that part of this comes out of the Washoe County Citizen Survey completed in the Spring of 2004, which indicated one of the highest priorities of citizens was for the County to recover and initiate all revenues that are due to it, including unlicensed individuals.

Mr. Webb mentioned the correction sheet and noted the changes.

Bill No. 1439, entitled, "**AN ORDINANCE AMENDING THE WASHOE COUNTY BUSINESS LICENSE CODE AT CHAPTER 25 BY ADDING PROVISIONS REQUIRING BUSINESS LICENSES AND PAYMENT OF LICENSE FEES FOR THE RENTAL, LEASE AND SUBLEASE OF COMMERCIAL, INDUSTRIAL AND CERTAIN TYPES OF RESIDENTIAL REAL PROPERTY, AND ALSO FOR CONDUCTING A GARAGE/YARD SALE THAT IS LONGER THAN 72 HOURS IN DURATION OR HELD MORE THAN TWICE IN ANY 6 MONTHS; BY ADDING PROVISIONS RELATED TO CANCELLATION OF A BUSINESS LICENSE IF FEE PAYMENT IS RETURNED DUE TO INSUFFICIENT FUNDS; BY AMENDING CERTAIN PROVISIONS TO ACCOUNT FOR CHANGED STATUTES AND COUNTY CODES, TO PROVIDE CONSISTENCY BETWEEN CODE SECTIONS, AND TO CLARIFY INTENT ALL AS RELATING TO HOME BASED BUSINESSES, OUTDOOR FESTIVALS AND EVENTS, FARMER'S & FLEA MARKETS, AND OTHER OUTDOOR MARKETS; AND, PROVIDING OTHER MATTERS PROPERLY RELATING THERETO,**" was introduced by Commissioner Galloway, the title read to the Board and legal notice for final action of adoption directed.

On motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, Chairman Weber ordered that the Business Impact Statement be adopted.

05-34 BILL NO. 1440 - AMENDING ORDINANCE NO. 1189 – SOUTH TRUCKEE MEADOWS WATER TREATMENT PLANT CONNECTION FEE

Steve Bradhurst, Water Resources Director, reviewed the agenda memorandum dated December 3, 2004, concerning the amendment to the ordinance that would add a connection fee for the South Truckee Meadows Water Treatment Plant; and, a surcharge for new development in the South Truckee Meadows that may receive interim wholesale water service from the Truckee Meadows Water Authority. He clarified the fee does not apply to the County's utility customers. It applies to those in the South Truckee Meadows who are taking raw land and developing it. He said developers have to pay a connection fee and the surcharge. He outlined who was contacted

regarding the fee, and he noted staff visited the Neighborhood Advisory Committee, and the Galena-Steamboat, the Southeast Truckee Meadows, and the Southwest Truckee Meadows Citizen Advisory Boards. Staff presented a detailed briefing on the South Truckee Meadows Water Treatment Plant at those meetings, and confirmed that growth would be paying for the treatment facility.

Commissioner Galloway inquired if the developer would pay the surcharge and the hook up fee prior to selling each house that was constructed. Mr. Bradhurst acknowledged the developer would pay the fees upfront when the final map was recorded.

Commissioner Larkin pointed out the staff report states that this amendment does not adjust water rates for monthly water service, so customers should not expect a large increase in their bills. Mr. Bradhurst confirmed that to be true.

Bill No. 1440, entitled, "**AN ORDINANCE REVISING THE SCHEDULE OF RATES AND CHARGES FOR PROVISION OF WATER SERVICE BY WASHOE COUNTY WITHIN CERTAIN AREAS OF WASHOE COUNTY; REQUIRING THE DEPARTMENT OF WATER RESOURCES, UTILITY SERVICES DIVISION, TO SUBMIT BILLINGS TO ALL WATER USERS WITHIN THE CERTAIN AREAS, REQUIRING PAYMENT THEREOF; AND PROVIDING PROCEDURES FOR ITS ENFORCEMENT,**" was introduced by Commissioner Humke, the title read to the Board and legal notice for final action of adoption directed.

05-35 LEGISLATIVE COMMUNICATION POLICY – MANAGEMENT SERVICES

Commissioner Sferrazza said he was in support of Chairman Weber's recommendation that Commissioner Humke be the Legislative liaison.

Following discussion concerning contacting and updating Board members, Ms. Singlaub explained she was not allowed to poll the Board members and have a vote given by phone. She said staff prefers to gain input and then advise the Board of the direction staff is going.

Commissioner Galloway inquired if there were drastically mixed messages received from the Commissioners, staff would do all that was possible to avoid having to take an action at the Legislature until it could be brought to a vote of the Commission at a regularly scheduled meeting. Ms. Singlaub agreed.

Commissioner Larkin asked if the Board could agree on a preferred method of communication. Ms. Singlaub stated staff would be glad to e-mail and call the Commissioners, and each member could confirm their preferred method. She requested the Commissioners who wished to be notified by telephone give her one number to call.

She said there are rare cases where staff would advance a position of Washoe County without running it by the Commissioners first.

Commissioner Sferrazza questioned if that would supplement the section on the lobbyist authority. He noted the section reads as if the Commission would not be called. Ms. Singlaub confirmed staff would add to the paragraph to clarify that contact would be attempted. John Slaughter, Management Services Director, clarified when lobby staff confers, they inform legislators that their position is pending direction from the Board.

Commissioner Galloway made the disclaimer that he would do his utmost to respect the spirit of the Commission participation section. He explained if a legislator approached him and asked for his personal, confidential opinion on an item, he would respect that and give his personal opinion without disclosing that, as it would breach the trust with the legislator. He stated he would not be down at the Legislature testifying against any position the Commission had taken.

Mr. Slaughter asked about the special meetings, and it was confirmed by the Board the time would be satisfactory. Commissioner Humke encouraged teleconferencing if possible.

Gary Schmidt, Washoe County resident, recommended the Board consider policies on legislative communication and procedures for hiring outside services for lobbying. He stressed using permanent County employees to fill these roles, and he challenged the Board to discuss the issues in a manner so the public could be aware of their position.

Upon recommendation of Mr. Slaughter, through Ms. Singlaub, on motion by Commissioner Larkin, seconded by Commissioner Humke, which motion duly carried, Chairman Weber ordered that the Washoe County Legislative Communication Policy be accepted and approved.

**05-36 APPOINTMENT – NEVADA TAHOE CONSERVATION
DISTRICT BOARD OF HEALTH DIRECTORS**

On motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, Chairman Weber ordered that Douglas County appoint an individual to serve on the Nevada Tahoe Conservation District Board of Directors for the next two years (2005 and 2006) on the condition, by agreement, that the appointment for the following two years (2007 and 2008) would return to Washoe County.

Following discussion, the Board members accepted the rules and procedures relating to exparte communication.

Discussion ensued concerning the rules and procedures governing joint meetings. Commissioner Humke made a motion that the joint meetings section be changed to replace the word "shall" with "should" in the first sentence, and the last sentence be removed completely. Commissioner Larkin seconded the motion.

Commissioner Galloway amended the motion to add to the joint meetings section: "However, a joint meeting where only three Commissioners could be in attendance shall not be scheduled without approval of the Board of County Commissioners at a regularly scheduled meeting." Commissioner Sferrazza seconded the amended motion.

On call for the question, the amendment to the motion passed on a 5-0 vote.

On call for the question, the motion passed on a 5-0 vote.

Commissioners Larkin and Weber requested a six-month evaluation process for the Commissioners concerning appointments to certain boards. Discussion followed to define what the review would entail and how it would proceed.

Chairman Weber made a motion to amend Rule No. 3 to add the requirement that a six-month review be conducted. Commissioner Humke seconded the motion.

Commissioner Galloway asked for clarification of the motion. Chairman Weber amended the motion to amend Rule No. 3 to add that a six-month review be conducted and leave it ongoing.

Commissioner Galloway said he would not support the motion because of the uncertainty of it. Commissioner Sferrazza stated he would not support the motion.

Commissioner Humke commented staff could structure the review for the Board. County Manager Katy Singlaub offered to share copies of the previous Board evaluation and draft a review for the Commissioners. She detailed how the review was conducted in the past.

On call for the question, the amended motion passed with Commissioners Galloway and Sferrazza voting "no."

Chairman Weber requested staff structure a review and bring it back to the Board before six months for discussion.

Gary Schmidt, Washoe County resident, offered his suggestions on ways to deal with letters submitted by the public to the Board. He said copies of the letters should be made available to the public at no charge.

05-38 BOARD AND COMMITTEE ASSIGNMENTS AND APPOINTMENTS

Following discussion, on motion by Commissioner Humke, seconded by Commissioner Sferrazza, which motion duly carried, the following Commissioner appointments to Boards and Committees were made:

Jim Galloway

Criminal Justice Advisory Committee – First Alternate
Debt Management Commission
Joint Fire Advisory Board – Alternate
Nevada Association of Counties – Alternate
Nevada Tahoe Regional Planning Agency (NTRPA)*
Park Commission - Alternate
Regional Planning Governing Board
Senior Citizens Board - Alternate
Tahoe Regional Planning Agency (TRPA)*
Truckee Meadows Water Authority Board – Alternate

*Nevada members of TRPA sit on NTRPA

David Humke

Criminal Justice Advisory Committee
District Board of Health
Joint Fire Advisory Board – Alternate
Legislative Liaison
Nevada Association of Counties – Alternate
Nevada Commission for the Reconstruction of the V&T Railway (Alternate)
Park Commission
Regional Planning Governing Board - Alternate
Regional Transportation Commission
Truckee Meadows Water Authority Board – Alternate
Washoe County School District Oversight Panel on School Facilities

Bob Larkin – Vice Chairman

Joint Fire Advisory Board
Nevada Association of Counties – Alternate
Organizational Effectiveness Committee
Regional Planning Governing Board

Regional Transportation Commission
Reno-Sparks Convention and Visitors Authority
Truckee Meadows Water Authority Board – Alternate

Pete Sferrazza

Criminal Justice Advisory Committee – Second Alternate
Investment Committee
Joint Fire Advisory Board
Nevada Association of Counties – Board of Directors
Regional Planning Governing Board – Alternate
Reno-Sparks Convention and Visitors Authority
Senior Citizens Advisory Board
Truckee Meadows Water Authority Board

Bonnie Weber – Chairman

Investment Committee
Joint Fire Advisory Board - Alternate
Nevada Association of Counties Board of Directors
Nevada Commission for the Reconstruction of V&T Railway
Nevadaworks Board
Regional Planning Governing Board
Regional Transportation Commission - Alternate
Truckee Meadows Water Authority Board – Alternate
Washoe County School District Oversight Panel on School Facilities

**05-39 RENO FIRE CHIEF ASSESSMENT PANEL APPOINTMENT –
TRUCKEE MEADOWS FIRE PROTECTION DISTRICT**

On motion by Commissioner Humke, seconded by Commissioner Larkin, which motion duly carried, Chairman Weber ordered that the possible appointment of a community member to the Reno Fire Chief Assessment Panel be continued to the January 18, 2005 meeting.

**05-40 ORDINANCE NO. 1255 - BILL NO. 1436 – SPECIAL
ASSESSMENT DISTRICT NO. 35 (RHODES ROAD)**

5:30 p.m. This was the time set in a Notice of Public Hearing published in the *Reno Gazette-Journal* on December 31, 2004 to consider second reading and adoption of Bill No. 1436. Proof was made that due and legal Notice had been given.

The Chairman opened the public hearing by calling on anyone wishing to speak for or against adoption of said Ordinance. There being no response, the hearing was closed.

On motion by Commissioner Humke, seconded by Commissioner Sferrazza, which motion duly carried, Chairman Weber ordered that Ordinance No. 1255, Bill No. 1436, entitled, "**AN ORDINANCE CONCERNING WASHOE COUNTY, NEVADA, SPECIAL ASSESSMENT DISTRICT NO. 35 (RHODES ROAD); ASSESSING THE COST OF STREET IMPROVEMENTS AGAINST THE ASSESSABLE TRACTS OF LAND BENEFITED BY THE IMPROVEMENTS; DESCRIBING THE MANNER FOR THE COLLECTION AND PAYMENT OF THE ASSESSMENTS; PROVIDING PENALTY FOR DELINQUENT PAYMENTS; PROVIDING OTHER DETAILS IN CONNECTION THEREWITH,**" be approved, adopted and published in accordance with NRS 244.100.

05-41 ORDINANCE NO. 1256 - BILL NO. 1437 – SPECIAL ASSESSMENT DISTRICT NO. 36 (EVERGREEN HILLS DRIVE)

5:30 p.m. This was the time set in a Notice of Public Hearing published in the *Reno Gazette-Journal* on December 31, 2004 to consider second reading and adoption of Bill No. 1437. Proof was made that due and legal Notice had been given.

The Chairman opened the public hearing by calling on anyone wishing to speak for or against adoption of said Ordinance. There being no response, the hearing was closed.

On motion by Commissioner Humke, seconded by Chairman Weber, which motion duly carried, it was ordered that Ordinance No. 1256, Bill No. 1437, entitled, "**AN ORDINANCE CONCERNING WASHOE COUNTY, NEVADA, SPECIAL ASSESSMENT DISTRICT NO. 36 (EVERGREEN HILLS DRIVE); ASSESSING THE COST OF STREET AND WATER IMPROVEMENTS AGAINST THE ASSESSABLE TRACTS OF LAND BENEFITED BY THE IMPROVEMENTS; DESCRIBING THE MANNER FOR THE COLLECTION AND PAYMENT OF THE ASSESSMENTS; PROVIDING PENALTY FOR DELINQUENT PAYMENTS; PROVIDING OTHER DETAILS IN CONNECTION THEREWITH,**" be approved, adopted and published in accordance with NRS 244.100.

05-42 2002 REGIONAL PLAN SETTLEMENTS AND ASSOCIATED ISSUES

Melanie Foster, Legal Counsel, explained the actions required of the Board by Judge Hardesty's order in the Verdi property owners' motion to enforce the settlement agreement.

On motion by Commissioner Sferrazza, seconded by Commissioner Humke, which motion duly carried, Chairman Weber ordered that Steve Bradhurst, Water Resources Director, be appointed as staff representative under the first level of dispute resolution in the 1996 agreement.

On motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, it was ordered that Commissioners Sferrazza and Weber be appointed to serve as Commission representatives should the second level of dispute resolution be engaged. It was further ordered that Commissioner Galloway would serve as an alternate. It was noted that the alternate was assigned to serve if the Truckee Meadows Water Authority objects to Commissioner Sferrazza's appointment as a representative.

05-43 REPORTS/UPDATES FROM COUNTY COMMISSION
MEMBERS

Commissioner Sferrazza said he attended the Truckee Meadows Water Authority (TMWA) meeting on January 11, 2005, and the main subject discussed was the rate increase issue that is moving forward with considerable dialogue. He stated the Fire Board meeting had been rescheduled to January 18, 2005. He noted the Investment Committee met and discussed the County's investments.

Commissioner Galloway said he would be attending a dedication on January 19, 2005 at the Raley's on Robb Drive for a kiosk, which is sponsored by the Senior Center that would enable seniors to access information. He remarked there could be an application filed for development in Hunter Creek Canyon. He noted the application would be discussed at the next West Truckee Meadows Citizen Advisory Board (CAB) meeting.

Commissioner Humke commented on his attendance at TMWA's rate hearing presentation. He said TWMA's justification for rate increases was that better pipes need to be placed in the ground, and he noted citizens are being asked to pay for the pipes through rate increases.

Commissioner Larkin reported he attended a meeting of the flood control group at the Department of Water Resources. He requested flood control become a top priority for the Board.

Chairman Weber requested a monthly update on the flood control project. She announced "Coffee with your Commissioner" would be held at the North Valleys Regional Sports Complex on January 15, 2005 from 9:00 a.m. to 10:00 a.m., followed by a Neighborhood Watch program meeting. Chairman Weber said the Verdi CAB met on January 6, 2005, and she thanked Commissioner Galloway for attending. The Sun Valley and North Valley CAB meetings were cancelled due to snow.

County Manager Katy Singlaub distributed a status report on the 2000 Regional Parks, Open Space and Trails Bond, which was placed on file with the Clerk.

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There being no further business to come before the Board, the meeting adjourned at 7:10 p.m.

BONNIE WEBER, Chairman
Washoe County Commission

ATTEST:

AMY HARVEY, County Clerk
and Clerk of the Board of
County Commissioners

*Minutes Prepared by
Lori Rowe, Deputy County Clerk*